

Texas A&M University Texarkana
Approval of Reimbursement/Honoraria for Subjected International Visitor



Name of Requestor: _____ Date: _____

Department / Title: _____

Note: Complete this form if international visitors you are hosting are foreign persons having a residence in a foreign country who are not employees or enrolled students of TAMUT, and are coming to TAMUT on a temporary basis as a result of a verbal or written invitation made to the foreign person by a faculty member, researcher, or administrator of TAMUT.

This request is only applicable to international visitors that will not: 1) be involved in a research project or collaboration, and will not have access to laboratories and research facilities for the purposes of observing or conducting research, and or 2) be issued a TAMUT identification card, keys to offices or laboratories, or otherwise be given access to the TAMUT computing system in any way or manner.

If the international visitor you are hosting falls within any of the above activities, you must **NOT** complete this request, but rather the Approval of Visiting Scholars form.

_____ (Department/Unit) requests authorization to Reimburse expenses/ pay honoraria/pay speaker fee to the below international visitor who does not fall within the definition of a visiting scholar and who is not involved in an employer/employee relationship with Texas A&M University – Texarkana.

Screened Person (full/all names):

Last Name

First Name

Middle Name

Other Names Listed

Country/Citizenship

Address

City/State/Country

Foreign Employer's Names

Country

Address

City/State/Country

Describe the Purpose of the visit:

Attach Restricted Party Screening Results Page, return copy to Requestor, file copy in Export Control Office

Indicate intended payment type: Speaker Fee Reimbursement of Expenses Honoraria

Host Faculty/Staff Member:

Name

Signature

Date

EXPORT CONTROL OFFICE USE ONLY

Results:

Yes	No	Passed RPS for person
Yes	No	Passed RPS for home institution or current employment
Yes	No	Any restrictions? If yes, explain:

Screener Name

Screener Signature

Date (MM/DD/YY)