

## **Provost Council Meeting**

### **Agenda**

**September 16, 2016**

**Meeting called by:** Gary Stading, Interim Provost and Vice President for Academic Affairs

**Members include:** Nancy Jordan, Donald Peterson, Del Doughty, Bill McHenry, Liz Patterson, Teri Stover, Carl Greig, Kelly Coke, Tom Jordan, Jana Boatright, Shelley Caraway, and Barbara Sears

**Members Absent:**

**Guest: Recorder:** Norma McCormick

#### **I. PAC Update**

**Dr. Gary Stading**

Dr. Stading discussed FY 17 budget issues. He gave a quick briefing on the Emergency Response Report. Fall Commencement will be at the Perot Theatre Friday, December 9, 2016. Discussion was held regarding a commencement speaker. No decision was made.

#### **II. New Degrees Timeline**

**Dr. Gary Stading**

Dr. Stading discussed the previous new degree timeline and made suggestions as to our internal processes for new degree submission. He mentioned that the colleges need to work with faculty to receive approval for all new degree programs before they are sent to the System for submission of approval. Faculty input is vital to all new degree programs.

#### **III. Two Year Plans for New Degrees**

**Dr. Gary Stading**

University submitted the *proposed* new degrees to system office for the next two years. This report is due annually.

#### **IV. Minnie Stevens Piper Foundation**

**Dr. Gary Stading**

Dr. Stading distributed information regarding the Minnie Stevens Piper Foundation. The deadline for nominees is November 18, 2016.

#### **V. 12.01.99.H1.02 Tenure & Promotion**

**Dr. Gary Stading**

Dr. Stading distributed the procedure and discussed needed revisions to the rules and procedures regarding 1.6.4, 1.6.5, and 1.6.6. Please reference the lines marked through on the handout.

**VI. Update on Implementation of Scantron/Course  
Climate course evaluations**

**Dr. Nancy Jordan**

Dr. Jordan gave an update on the Scantron installation. After installation, training will begin. Online evaluations won't be ready for fall 2016 possibly in spring 2017. The university is trying to get away from the Blackboard Survey feature and have a dedicated survey feature.

**VII. Updates**

**All**

Barbara Sears ordered lockers for testing center and she's currently working on the TEES exam for incoming nursing students.

Kelly Coke had an increase in articulated agreement students at NTCC.

Jana Boatright reminded everyone that the Coordinating Board portal will be opening soon. University will not submit any new core curriculum items for fall 2017. If we have any changes please, submit those asap.

Dr. McHenry is working on a Title III grant for 3 million dollars. Title III grant is for institutional support. He is also working on a grant for a Biology Lab on Bringle Lake with the City of Texarkana.

Dr. Peterson reported on the upcoming Accreditation Board for Engineering and Technology visit for CSTEM accreditation.

Liz Patterson reported that she has a new advisor position open. She asked for some face to face training for employees.

Dr. Nancy Jordan reported that Ricky Ray will be going out on maternity leave next week.

Teri Stover reported about the two new mobile promethean boards in the library. Dr. Martindale is a certified trainer. Library is looking at off site storage for print to be able to count other system office resource materials as our own.

Kathy Williams reported on the Program for System Admission student enrollment numbers.

Shelley Caraway is currently working on third party curriculum with the OGC. She is working with a company from China to establish an MOU to provide an online course to teach English as a foreign language (TEFL).

Dr. Doughty working on revising CELA's website and restructuring departments within the college.

Dr. Reavis reported that COB was ranked 5th in country for best online Business Administration by GradSource.com. They looked at prominence, affordability, flexibility, and student success. Center for Online Education ranked us 21st in the country for the best online MBA. They looked at academic quality and courses offered online. Dr. Rotondo, chair for AACSB, will visit COB as a preliminary visit to assist with the AACSB accreditation.

Carl Greig reported about they are “geeking out” with OrgSync. Student should be able to keep track of their co-curricular activities once they graduate.

Dr. Tom Jordan reported that the Faculty Senate doesn't know for sure what their FRED budget is just yet, but FS is limiting those funds to be used for internal research initiatives. FS has discussed adjunct pay structure, faculty overloads, and structural changes within the senate. Dr. Lawrence has started an initiative regarding student engagement for the QEP.