

Provost Council Minutes

Agenda

November 17, 2017

Meeting called by: David Yells, Provost and Vice President for Academic Affairs

Members include: Nancy Jordan, Del Doughty, Gary Stading, Liz Patterson, Teri Stover, Carl Greig, Kelly Coke, Jana Boatright, Shelley Caraway, Barbara Sears, Kathy Williams, and Craig Nakashian

Members Absent: Kelly Coke, Jana Boatright, and Barbara Sears **Guest:** **Recorder:** Norma McCormick

I. Pac Updates Dr. Yells

Dr. Yells mentioned the Town Hall that the President hosted this week regarding updates to the budget, the new buildings, and new parking places.

II. Grade Appeal Procedure Update Carl Greig

The rule was scheduled to be reviewed in April 2016, but has not be updated. Carl suggested that we make the process a little easier. Dr. Nakashian will discuss this with the Rules & Procedures committee. Carl presented a handout from the student code of conduct and asked the Deans to review the grade appeal and plagiarism process and offer feedback to him by December 1.

III. Students with medical absences returning to class Carl Greig

Carl would like to see a fair approach taking for students returning to class after an illness. Dr. Nakashian will follow-up to see if there is a university policy or if it's handled by each individual professor.

IV. Year-Round Pell Kathy Williams

Kathy announced that the year-round Pell is back. Eligible students can receive funding for summer courses, but they must be enrolled at least half-time.

V. Phi Theta Kappa Honor Roll Kathy Williams

The university is submitting an application to apply for the Phi Theta Kappa Honor Roll. Phi Theta Kappa is the honor society for community colleges.

Dr. Doughty reported that CASE has new articulation agreements with Austin Community College and Lone Star College.

Liz reported that the Success Center is registering students, advising, and winding down First Year Experience and PLACE events. She is currently trying to select a candidate for the PATH Program Administrator position.

Dr. Stading stated that CBET will be posting positions for all visiting professor positions in Electrical Engineering, Math, Management, and Accounting. The Graduate Coordinator interview process will be begin soon to fill that position. CBET will have one year to revise and resubmit for their AACSB accreditation. The college has a few things that they need to work on. CBET is currently working with Hanover to submit a new grant.

Teri is searching to fill the open Librarian position. The library will be shipping seven pallets of books to the joint library facility at College Station. All the old titles from the 70's will be sent. The books will still be available for check-out.

Carl hired Joe Sloan for the Recreational Sports Coordinator position. The BLV is still over capacity and he is working to alleviate the problem. Student Life is gearing up for Winter Wonderland on December 2 which is a community wide event and end of semester events.

Dr. Jordan reported that 15 Proyecta students will be graduating this afternoon. We have faculty from TWU & West Texas Universities on campus for Experiential Learning training which will provide participants hours toward their certification. On November 18, the Bringle Lake building project will build a bridge to connect the trail that is currently to marshy to walk through. The Biology degree will be offered at RELLIS.

Shelley is currently working on logistics for the Advanced Placement institute courses that will be offered to area high school teachers for training to obtain their certification to teach AP courses at their respective schools. She will continue hosting Occupational Safety courses with Domtar and International Paper.

Dr. Nakashian stated that Faculty Senate meets this afternoon. Several Honors Colloquium events were held this week. The Honors program sponsored several students, so that they could attend the etiquette dinner hosted by Career Services. A teen talk is scheduled for the spring semester with Drs. Julien and Murray.

Next meeting: December 15, 2017 in Texar Room UC 116

