

Provost Council Meeting

Agenda

February 21, 2018

Meeting called by: David Yells, Provost and Vice President for Academic Affairs

Members include: Nancy Jordan, Del Doughty, Gary Stading, Liz Patterson, Teri Stover, Carl Greig, Kelly Coke, Jana Boatright, Shelley Caraway, Barbara Sears, Kathy Williams, and Craig Nakashian

Members Absent: Liz Patterson, Shelley Caraway, Barbara Sears, Jana Boatright, and Kathy Williams **Guest:** Michael Stephenson

Recorder: Norma McCormick

I. Big Event Michael Stephenson

Michael Stephenson reminded everyone about the upcoming Big Event scheduled for April 14, 2018. He encouraged everyone to come out and support the event.

II. PAC & BOR Updates Dr. Yells

No updates

III. Department Updates All

Dr. Nakashian reminded everyone of an Honors Colloquium is scheduled for March 1 with Dr. Doris Davis. Two more colloquiums are scheduled for April. He's sent out the teaching award requests and the committee is set. The Honors department is currently working on the May 1st showcase in collaboration with the Connect 360. The Curriculum Committee meets tomorrow and will discuss changes to the degree plan for engineering which will require CB and possibly SACSCOC approvals.

Dr. Doughty reported that CASE has a new mission statement. The Nursing department finished their self-study report for the upcoming CCNE visit in April. Now they are preparing talking points for the upcoming visit. The new CASE Graduate Coordinator is Susan Gleason. The CollegeNet graduate process will go live next week.

Carl reported that Student Life is searching for a new Residence Life Coordinator. Carl talked with OGC regarding the security protocol. He provided a handout with some additional information. He is working with FS on the grade appeal process and the ADA statement on the syllabus. A sexual assault survey will be conducted the first two weeks in March. Another survey will be conducted for the residence hall.

Teri reported that the GAIL representative visited the library today and offered us a larger database for a slight upcharge. Dr. Morton is presenting a book discussion today on *A Wrinkle in Time* then on the 28th

Dr. Murray will discuss *The Immortal Life of Henriette Lask*. The library will have database training that students can register for soon. In March, the library will host Eagle Con. Two other book discussions will be held in the next two months.

Dr. Jordan reported that her office will host a Program Coordinators meeting that will focus on assessment. IDM is working on the documents needed for the CCNE visit. She reminded the Deans that she needs revised guidelines for Tenure and Promotion from the colleges.

Kelly reported that she has meetings scheduled with faculty coordinators from Biology, Kinesiology, Chemistry, and Criminal Justice to work on articulation agreements and 2+2 plans. Phi Beta Kappa asked the Honors department to speak at their annual meeting and Kelly and Bonnie will speak on behalf of Dr. Nakashian regarding the Honors Society and programs. Drs. Doughty and Myers will speak to PJC's applied sciences faculty in April. NTCC will have two PLACE events in April. Dr. Stading cohosted an engineering roundtable at NTCC. In March, Kelly will take 12 students to an ASCU preservice teacher conference in Boston.

Dr. Stading inquired about having a double concentration on student transcripts. The council voted and all approved. He would like to open up the testing center for faculty use. The Advisory Committee meets next week and will discuss possibilities for usage of the testing center. Kristen Ebner is the new Graduate Coordinator. CBET will have updates to the catalog to align with AASCB requirements. CBET will be implanting a new Master's degree in MIS. CBET has one staff position and 7 or 8 faculty positions currently going on. CBET will host a speed networking event on campus with potential employers this spring.

Dr. Yells said that he will send PAC the Provost Council meeting dates along with the agenda and extend an invitation to PAC members to attend the meetings on relevant topics in their departments. Provost Office will host a meeting to discuss the open Administrative positions in the department on March 30th.

Next meeting Friday, March 23, 2018, in TEXAR room