

Provost Council Meeting

Minutes

August 25, 2017

Meeting called by: David Yells, Provost and Vice President for Academic Affairs

Members include: Nancy Jordan, Del Doughty, Gary Stading, Liz Patterson, Teri Stover, Carl Greig, Kelly Coke, Jana Boatright, Shelley Caraway, Barbara Sears, Kathy Williams, and Craig Nakashian

Members Absent: Carl Greig, Jana Boatright, Barbara Sears, and Liz Patterson

Guest: Recorder: Norma McCormick

I. Pac Updates Dr. Yells

The Strategic Planning and Budget Board will begin meeting to discuss reallocation of funding cuts. Leann Wright will return to work Monday, August 28, 2017.

II. Retention/Graduation Initiative Dr. Yells

Dr. Yells commented that the University should continue to make strides in retaining students for degree completion. At the most recent Board of Regents meeting, an announcement was made that the university made the Chancellor's Focus List for those institutions whose retention rates are not where they should be.

III. Deadline for Core Changes Dr. Yells

Dr. Yells discussed the deadline calendar for Core Curriculum changes and reminded those that deal with those changes to adhere to the deadlines put in place. The calendar will be posted to the Provost's webpage. Discussion was held to possibly move the dates back a bit to allow more time for review by the various committees. No decision was made.

IV. Department Updates All

Shelley is working on getting the university back on the Arkansas Workforce list and will continue efforts toward the Texarkana Workforce list. Four COSS classes will be taught in Kingsport, Tennessee this next year. She is also working on hosting a two day Rehab Conference in February 2018 for 230 healthcare professionals from all four surrounding states to acquire continuing education hours.

Dr. Nakashian reported that the first Faculty Senate meeting is today. They will discuss logistical items and filling any open committee seats.

Dr. Stading reported that the Accounting Professor position was replaced. CBET tendered offers for two Administrative Assistant positions.

Kelly reported that NTCC is offering 17 courses for the fall semester. Dr. Ron Clinton resigned and will leave at the end of September. Dr. Brad Johnson will be Interim President beginning October 1st. NTCC is hosting Welcome Back week beginning Monday.

Teri secured funding for a new iPad Kiosk. The kiosk will have 20 iPads available. Library will host a Pirate Party on Monday in conjunction with Best Week Ever. The library is in search of a new Librarian after the retirement of Shirley Dumais. The library is in the process of setting up a study area in the back of the library on the fourth floor.

Kathy reported that FTIC is up, graduate and transfer enrollments are down, and the BLV is over capacity. They are ordering 30 more beds and placing 3 students per room.

Dr. Jordan reported that New Faculty Orientation finished last week. The university is welcoming 30 new international students this semester. In October, international studies will be hosting 15 Proyecta students in the Intensive English Program. The Pathways Symposium will be held in November and we have seven students signed up to participate. Associate Provost Office has an open position for an Administrative Assistant. So far, she has 13 applicants and the posting will be open until September 2. Dr. Jordan will be going on a recruiting trip to Ecuador September 5-12. They will focus on recruiting first time in college students from area high schools and a few community colleges. The adjunct faculty orientation was held Thursday, August 24 on campus. This fall we will have a faculty-mentoring program for new faculty. The QEP purchased a new poster printer for student presentations. The printer will be located in the print shop.

Next meeting: September 15, 2017 in the Texar Room