

Provost Council Meeting

Minutes

September 15, 2017

Meeting called by: David Yells, Provost and Vice President for Academic Affairs

Members include: Nancy Jordan, Del Doughty, Gary Stading, Liz Patterson, Teri Stover, Carl Greig, Kelly Coke, Jana Boatright, Shelley Caraway, Barbara Sears, Kathy Williams, and Craig Nakashian

Members Absent: Gary Stading, Del Doughty, Carl Greig, and Barbara Sears

Guest: David Reavis, Drs. Lawrence & Green **Recorder:** Norma McCormick

I. High-Impact Practices & QEP

Drs. Lawrence & Green
Liz Patterson

Liz gave a brief overview of our High-Impact Practices. How we got here, where we are going, and our action plan. The university started out with a self-study of our first year programs and experiences. From that study, it was recommended that the university provide support for faculty teaching first year students. Several teams were sent to trainings for High-Impact practices. Liz provided a table that shows how our High-Impact practices align with our Connect 360 initiatives. Last fall an assessment survey was given to all freshmen and IS 1100's students, Liz provided a summary of the outcomes from the survey.

Dr. Green discussed the E-portfolio training they attended in the summer. She provided a chart, which explains the E-portfolio options. Dr. Lawrence stated that the focus for the training was to define what signature work is. Our action plan is to come up with options for establishing E-portfolios. E-portfolio training will be offered on November 1 presented by Kathleen Yancey from Florida State University. Dr. Lawrence reported that NSSE training would be provided November 17-18. The Steering committee will begin working on a Faculty Fellows program. Their first meeting is October 5.

II. Pac Updates

Dr. Yells

The university does not have the capability to print a check for employees that miss the pay date for whatever reason. James is exploring how we can cut a check through a secure way. Construction is underway to the data center. Dr. Yells discussed the possibility of conducting a graduate fair on campus. Drs. Jordan and Lawrence will attend a graduate fair in Denton, TX to gather ideas for hosting a fair. For now, our campus will not host a graduate fair. PAC had a debriefing meeting for the evacuation of the gas leak on campus last week.

III. Graduate Studies

Dr. Yells

Dr. Yells reported that the Dean of Graduate Studies and Research department would undergo reorganization. The department had a Dean, Graduate Coordinator, and a part-time worker before the hiring freeze. The Dean position will become an Executive Director of Research, which will focus on

growing our research capacity. Two Graduate Coordinators will be hired one for each college and report to the college Deans. Dr. Yells will take on the Graduate Studies duties of this department.

IV. Retention Committee Dr. Yells

Dr. Yells reported that a committee would be created and he will chair that committee. The committee will focus on identifying all retention and completion efforts.

V. Department Updates All

Kelly reported that Career Services recently visited the NTCC campus and that in October Dr. Yells will be on campus for a presentation.

Liz reported about the new PATH grant for African American males. PATH stands for Personal Achievement Through Help.

Jana reported that she sent out the catalog for preview. The catalog will go live in late September.

Dr. Nakashian reported that they had their first Honors meeting this week. Honors will be hosting a Team Talk in the spring. Drs. Allard & Murry will be presenting a class on a Biology/Sociology course on science and society. Honors is currently planning the honors colloquium. The first Faculty Senate meeting is today. Faculty Senate will finalize their committees and tidy up their procedures for communicating items that are approved.

Dr. Jordan and Jennifer Felps just returned from a recruiting trip in Ecuador. Toney and Edwin will travel back to Vietnam for follow-up on recent recruiting efforts. The Pathway symposium at Tarleton University is November 2-3. We have nine students and five faculty signed up to attend the symposium.

Shelley said that the College Board approved the university as a certified AP institute. This means that the university will offer AP training for area school district teachers. The Gardner Series did very well. The Bowie County Master Gardner's will host their spring training on our campus this year.

Teri asked about the new contract checklist for contracts. Dr. Yells said he would mention the checklist to PAC.

Kathy launched the undergraduate campaign several weeks ago. She has received a first draft back for the Collegenet graduate application. She will submit their first round of batch changes.

Dr. Reavis reported that the Electrical Engineering program received its accreditation from ABET. CBET is preparing for their onsite AACSB visit in late October.

Dr. Yells is working on having the students discipline printed on the diplomas.

Next meeting: October 20, 2017 in UC 414 Conference