

# Provost Council Minutes

## Agenda

February 8, 2019

**Meeting called by:** David Yells, Provost and Vice President for Academic Affairs

**Members include:** Del Doughty, Gary Stading, Liz Patterson, Teri Stover, Carl Greig, Kelly Coke, Jana Boatright, Shelley Caraway, Barbara Sears, Kathy Williams, Tina Boitnott, Craig Nakashian, and Richard Parsons

**Members Absent:** Dr. Parsons, Teri Stover, Tina Boitnott, Shelley Caraway and Barbara Sears

**Guest:** Drs. Green & Chan **Recorder:** Norma McCormick

I. QEP Update Dr. Green

Dr. Green reported on the January 11 faculty training that had six attendees which included several staff. They are currently working on a condensed meeting strictly for staff that focuses on co-curricular activities. Four faculty attended the SENCER Conference last week. The Texarkana Chamber Breakfast is scheduled for February 15<sup>th</sup>. The event is to connect faculty with area businesses to develop internships for the university. The QEP Steering Committee met with Career Services to establish guidelines for internships. Career Services will be the central point for students to begin a paid or non-paid internship. An L<sup>2</sup> meeting was held in January which discussed study abroad. The Student Showcase is scheduled for late April in conjunction with the Honors Program Showcase.

II. Curriculum Worksheets Kathy Williams

Kathy asked if the colleges had a worksheet in place similar to the one she provided for all programs. Both colleges have something similar. Dr. Yells charged the colleges with verifying that their program information matches what is in the catalog. We may in the future devise a worksheet similar to the one presented, so that student's courses could be mapped out per semester.

III. ReUP Dr. Yells

This system initiative is to help identify and target those students that have left, but we would like to see return to the university. The university provides the company with a list of potential students and they will reach out to the students for re-enrollment. The company then receives a percentage of the tuition dollars if the student returns. There is no up-front cost to the university.

IV. Assessment Dr. Yells

Dr. Shonda Gibson's, Associate Vice Chancellor for Academic Affairs, area of emphasis is on assessment. Dr. Yells stated that the Assessment Committee would reconvene and join the Curriculum Committee. This committee will be charged with the broad spectrum of assessing all areas for the university as well as reporting of the six system learning outcomes.

V. Distance Education

Dr. Yells

Dr. Yells reported that discussions will begin regarding our distance education efforts. The discussions will focus around a more strategic approach toward our distance education program.

VI. PAC Updates

Dr. Yells

Dr. Yells discussed the recent changes to parking lot assignments for PAC. Dr. Cutrer will begin her first round of legislative testimony next week. The President's office will host a town hall in the coming weeks to discuss legislative changes. PAC met to discuss the recent power outage. Men's and women's basketball will begin fall 2019.

**Next meeting Friday, March 15, 2019 in Texar Room.**