

# Provost Council Meeting

## Minutes

September 21, 2018

**Meeting called by:** David Yells, Provost and Vice President for Academic Affairs

**Members include:** Del Doughty, Gary Stading, Liz Patterson, Teri Stover, Carl Greig, Kelly Coke, Jana Boatright, Shelley Caraway, Barbara Sears, Kathy Williams, Tina Boitnott, and Richard Parsons

**Members Absent:** Richard Parsons, Barbara Sears, and Shelley Caraway **Guest:** Drs. Neuman, Lawrence and Green **Recorder:** Norma McCormick

I. QEP Update Drs. Lawrence & Green

Dr. Lawrence gave a brief overview of the Connect 360. The university is currently in the fourth semester with experiential learning designated courses. We've added three new courses for the fall semester. We currently have thirty-two trained faculty for EL courses and have 4 new el cadre members. Drs. Sikorski, Murray, Bhadauria, and Mr. Irizarry are the new members. The first L<sup>2</sup> meeting was held on September 20, 2018. The university is focusing on service learning and trying to get outside entities involved with the university. On February 15<sup>th</sup>, the university will host a Texarkana Chamber Breakfast to discuss experiential learning. We have several students and faculty members going to Pathways in November.

II. 2019-20 Academic Calendar Jana Boatright

Previewed the draft academic calendar.

III. Final Grade Deadline Jana Boatright

Jana is proposing to change the grading deadline to 8 am on the Tuesday after commencement to avoid having to extend the deadline for outstanding grades. After 8 am grade entry will be disabled and faculty will have to submit a grade change. The Faculty Senate will review this change on September 28, 2018.

IV. PAC Updates Dr. Yells

The BASS building is a couple of weeks ahead of schedule. Hoping to have the new Student Center opened soon and will host the Welcome Back Luncheon there next week. PAC is still discussing who will go where once the build is open.

V. Review of Revamping Class Schedules Dr. Stading

Dr. Stading proposed a new schedule for courses. He requested that the Monday, Wednesday, schedule mirror the Tuesday, Thursday schedule with classes or labs on Fridays. See attached proposed schedule for details. Jana will look at classroom space. Dr. Yells will talk with Michael to see how this might impact the athletes.

VI. Updates All

Teri is getting ready to go to the RELLIS campus to discuss the resources for that site. The library is working with the CATIE committee on the Open Educational Resources at a request from the Chancellor.

Jana reminder everyone about the 2019-20 Core Curriculum deadlines. November 16<sup>th</sup> is the deadline to submit changes for submission to the Coordinating Board.

Dr. Stading announced that a two million dollar grant funded by the Department of Defense was submitted to serve the Red River Army Depot. The university could not apply directly but we worked with surrounding companies and the City of Texarkana to submit on their behalf. The Futures Command out of Austin, which is basically a mini Pentagon, grant was submitted by the City of Austin. We finished third overall. The university will sign an Articulation Agreement with Houston. Dr. Morsy submitted a grant through NSF for his antenna work to fund further research. CBET just submitted their 100 page follow-up report for AACSB. CBET is currently seeking accreditation to ABET for Math and Computer Science.

Kathy reported that our contract with Royalle ended and that CollegeNet is in place for recruiting efforts. Discussing is being held for proposing new admission standards.

Liz reported that the Student Success Center is working on their new eye care grant with Title V. Transfer Week is October 15-19, 2018. The FYE common reader author will be on campus Monday, October 15<sup>th</sup> to discuss the Delusions of Gender book.

Tina reported that Career Services has launched a new phone app for Hire an Eagle. They are currently getting ready for the Career Fair on October 3<sup>rd</sup>. Career Services is currently taking applications for the job shadow event. The Global Etiquette Dinner focusing on Spain is scheduled and a CASE networking event is coming in November.

Carl reported that the BLV is full at 294 students. We have 12 people over the limit. Homecoming week is coming up and Title IV training is scheduled in October. The Counseling search committee will have interviewees on campus Monday. They are hoping to have someone in place in a week or two.

Kelly reported that enrollment at NTCC is at 190. Currently we have 28 articulation agreements with NTCC and a few more coming down the pipeline. Several Place events are coming up as well as the Titus County Fair. Transfer Week is October 15-19. Daisy Bates is the new Title V Coordinator.

Dr. Neuman reported on behalf of Faculty Senate that we need transparency on distribution of the student fees collected. He stated fees are collected and each department receives X amount of the fee, but who determines who receives what.

**Next meeting Friday, October 19, 2018 in the TEXAR room.**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00-9:15 AM	8:00-9:15 AM	8:00-9:15 AM	8:00-9:15 AM		
9:30-10:45 AM	9:30-10:45 AM	9:30-10:45 AM	9:30-10:45 AM		
11:00-12:15 PM	11:00-12:15 PM	11:00-12:15 PM	11:00-12:15 PM		
<i>Break 12:15-1:00 PM</i>	<i>Break 12:15-1:00 PM</i>	<i>Break 12:15-1:00 PM</i>	<i>Break 12:15-1:00 PM</i>		
1:00-2:15 PM	1:00-2:15 PM	1:00-2:15 PM	1:00-2:15 PM		
2:30-3:45 PM	2:30-3:45 PM	2:30-3:45 PM	2:30-3:45 PM	*9:30-12:15 PM Or *1:00-3:45 PM Or *4:00-6:45 PM	
4:00-5:15 PM	4:00-5:15 PM	4:00-5:15 PM	4:00-5:15 PM		
5:30-6:45 PM	5:30-6:45 PM	5:30-6:45 PM	5:30-6:45 PM		
7:00-8:15 PM	7:00-8:15 PM	7:00-8:15 PM	7:00-8:15 PM		
*4:00-6:45 PM	*4:00-6:45 PM	*4:00-6:45 PM	*4:00-6:45 PM		
*7:00-9:45 PM	*7:00-9:45 PM	*7:00-9:45 PM	*7:00-9:45 PM		

NOTE: All times may include 50 minute meetings 3 days per week, provided the start time is within its specified time slot.