

COURSE INVENTORY ADD/REINSTATE

Deadline for submitting this form for changes to be included in the next catalog is February 1.

EFFECTIVE TERM

COLLEGE

ADD NEW COURSE

REINSTATE COURSE

COURSE PREFIX NUMBER

COURSE TITLE

SCH VALUE

IF THIS COURSE HAS A LAB, PLEASE INDICATE:

LECTURE HOURS

LAB HOURS

PLEASE CHECK IF CROSS LISTED WITH ANOTHER COURSE.

ATTACH CROSS LISTED COURSE SYLLABUS AND PROVIDE THE FOLLOWING:

COURSE PREFIX

COURSE NUMBER

COURSE TITLE

SYLLABUS ATTACHED

PLEASE CHECK ALL THAT APPLY

GRADE TYPE

LETTER

S/U

MULTIPLE TOPICS

Yes

No

COURSE DELIVER METHOD

FACE TO FACE

WEB BASED

WEB ENHANCED

INTERACTIVE VIDEO

COURSE TYPE

REQUIRED

ELECTIVE

COURSE LEVEL

UNDERGRADUATE

GRADUATE

Note: For graduate credit, please explain how this course is progressively more advanced in academic content than an undergraduate course and how it fosters independent learning enabling the graduate to contribute to a profession or field of study.

GRADUATE CREDIT RATIONALE

COURSE DESCRIPTION

PREREQUISITE

JUSTIFICATION

SUBMITTED BY: DATE

APPROVAL SIGNATURES REQUIRED

DEAN DATE

VICE PRESIDENT FOR ACADEMIC AFFAIRS DATE

Original: Registrar
Copies: VPAA
College Dean
Executive Director for Planning & Institutional Effectiveness
Director of Financial Aid & Veteran Services