

Texas A&M University-Texarkana

Success Center

EMPLOYMENT APPLICATION

DATE

I. Position applying for (can check multiple):

Tutor

SI Leader

Graduate Assistant

Night Attendant

II. Name

Telephone

Email

Alternate phone

Social Security Number

Classification

e.g., undergrad
(senior)

Address

III. Major

Minor

Grade Point Average in major

Overall GPA

IV. Related Work Experience

Currently employed by

Telephone

Supervisor's Name

Telephone

V. Courses you can tutor (for tutor applicants):

Basic

Intermediate

Advanced

VI. References -- Tutor applicants, please have 3 faculty recommendations sent to blindsay@tamut.edu (plain-text emails are fine, no need for scanned/attached letters) – at least 2 recommendations should be from instructors in the subject you wish to tutor.

Name

Telephone

Occupation

VII. Describe your tutoring philosophy (For tutor applicants only -- include how you approach tutoring, how you feel people learn best, etc.):

VIII. Current Class Schedule (if applicable):

Monday

Tuesday

Wednesday

Thursday

Friday

IX. Hours Available to work:

Monday

Tuesday

Wednesday

Thursday

Friday



TEXAS A&M UNIVERSITY-TEXARKANA
PART-TIME, HOURLY EMPLOYEE
JOB APPLICATION

DATE OF APPLICATION:

POSITION APPLYING FOR:

NAME:

ADDRESS: _____ CITY _____ STATE

PHONE:

Highest Level of Education Completed:

Less than high school High School/GED
Associate degree Baccalaureate degree
Master's degree _____ Doctoral Degree
Special Professional:

EMPLOYMENT HISTORY:

(Start with present or most recent employer)

(1)

Company Name:

Phone:

Name of Supervisor:

Dates of Employment: From

To

Describe your work:

Reason for Leaving: _____

(2)

Company Name:

Phone:

Name of Supervisor:

Dates of Employment: From

To

Describe your work:

Reason for Leaving: _____

Additional Skills:

PLEASE LIST 3 PERSONAL REFERENCES:

(Full Name and Phone Number)

- 1.
- 2.
- 3.

I understand that this position is a part-time, hourly assignment to perform assigned duties on an “as needed basis”, strictly at the discretion of the supervisor, based upon the needs of the University. I also understand that, if employed, I will receive compensation at an hourly rate and will not be entitled to any other benefits. Further, I understand that my part-time employment with the University may be terminated at any time for any reason, with or without cause or notice.

For all prospective employees applying for work in security sensitive positions, a criminal background check will be completed. All offers of employment are contingent upon eligibility to work in the United States, and registration or exemption for the Selective Service.

By checking this box, I certify that the statements made by me in this application are true to the best of my knowledge. I fully understand and accept the conditions of employment, and am in complete agreement with the above terms.

Texas A&M University-Texarkana

ACKNOWLEDGEMENT

I understand the position for which I am applying is a Security-sensitive position, and that a criminal background check will be conducted. I understand that any offer of employment is contingent on the results of such check. Further, I agree to furnish the necessary information to the Human Resources department in order to complete the background check (name, race, date of birth, etc.)

Have you ever been convicted, pled guilty or pled no contest to any offense?

No Yes

If yes, please explain the nature of the offense, fine, sentence etc.

IMPORTANT: For purposes of employment with Texas A&M University-Texarkana “convictions” include sentence to confinement, paid fine, time served, placed on probation (including deferred adjudication) and court-ordered restitution. A conviction will not necessarily disqualify an applicant for employment.

(Signature) (Date)

Full Name: _____

Position applied for/Camp Working: _____

Address: _____

City, State, ZIP: _____

Phone Number: _____

Date of Birth: _____

Social Security # _____

Email _____