

# Monthly Meeting Minutes

**DATE:** 12.10.19

**LOCATION:** UC 116

**ATTENDING:** Venus Lillis, Sydney Custer, Teri Stover, Joni Millican, Norma McCormick, Jim Bynum, Mark Missildine, Michael Stephenson, Jennifer Willis, Angela Gideons, Emily Newsome, Brittney Stanley

**ABSENT:** Linda Scott, Dustin Nix, Ambrosia Roach, Jennifer Davis, Marcie Whisenhunt, Kristy Whisenhunt

The meeting was called to order at 10:08 am.

## **AGENDA ITEMS**

1. Jennifer Willis presented minutes from the November meeting for review and approval. Angela Gideons made a motion to accept the minutes and Jim Bynum provided a second. Motion passed.
2. Michael Stephenson present the Strategic Planning Goals. The goal that is most closely related to the functions of Staff Council reads "Texas A&M University-Texarkana will provide an inclusive environment for all staff and faculty that is supported through professional development, leadership proficiency, and a wellness-focused campus. The council will take the next month to brainstorm strategies for meeting this goal. Goals from Texas A&M University were presented as a starting point for our review. This will be revisited at our January meeting.
3. Jennifer Willis presented a committee report for ERA in the absence of committee chair, Dustin Nix. The ERA committee has set the rubric and selection committee members for the Employee of the Year nominations. In the past a winner was chosen from all Employee of the Month winners. This year new nominations must be submitted. Once the selection committee has chosen a recipient, this person will be reviewed by HR for eligibility. Dustin will provide information to Michael for release and announcement in the Need to Know. Angela Gideons made a motion to accept and Jim Bynum provided a second. Motion passed.

The Employee of the Year will end in 2019. A new set of awards was presented for approval and discussion. The Rising Eagle Award will replace the Employee of the Year Award. In addition, the Staff Awards were developed and will be given to an individual and a team. Angela Gideons made a motion to accept and Jim Bynum provided a second. Motion passed.

The Caught You Soaring award will replace Employee of the Month. Instead of a monthly winner, all submissions will be recognized. Angela Gideons made a motion to accept and Jim Bynum provided a second. Motion passed.

Angela Gideons provided a report for the Special Events Committee. Angela mentioned the upcoming Christmas Decorating Contest on December 17<sup>th</sup>. This event was cancelled due to lack of participation on campus.

Emily Newsome did not have a report for the Training and Education Committee.

4. Michael Stephenson discussed the upcoming Eagle Heart Grams. We discussed creating a form to be filled out by the purchaser instead of a heart. This form and the example of the printed name will be presented at the January meeting.

The next meeting will occur on January 14<sup>th</sup>.

The meeting ended at 11:13 am.