

Monthly Meeting Minutes

DATE: 02.09.2021

LOCATION: Online through Zoom

ATTENDING: Michael Stephenson, Jennifer Willis, Joni Millican, Norma McCormick, Dustin Nix, Sydney Custer, Angela Gideons, Jim Bynum, Emily Newsome, Venus Lillis, Samantha Stanley, Brittney Stanley, April Johnson

ABSENT: Jennifer Carrillo, Ambrosia Roach, Jennifer Davis

MEETING BEGAN: 10:05AM

AGENDA ITEMS

1. Jim Bynum provided the minutes from the previous meeting. Venus Lillis made a motion to approve and Jennifer Willis made a second to the motion.
2. Jennifer Willis gave a report from the ERA committee. The ERA is getting ready for National Employee Day. Instead of having an event, we will incorporate the event into the weekly Town Hall's with the President's Office. The survey for the various awards has been made and will be included in the "Need to Know."
3. Angela Gideons gave a report on the music being played on the first floor of the University Center. Currently there is discussion on how this will be paid. The approximate cost is \$50 and the discussion of the music is being tabled until further conversations are had with University Advancement.
4. Michael Stephenson reported that the President enjoyed the employee recognition (Employee of the Year, Team of the Year, and Rising Eagle Award) from the last town hall. Dr. Cutrer requested we have more "Caught Your Soaring" recognized in the Town Hall's.
5. Michael Stephenson led a discussion on a valentine cookie event. The cookies will be from Silver Spoon. There are \$200 worth of cookies. The President's Office agreed to pay for half. Staff Council is responsible for the other half. Jennifer Willis made a motion to for Staff Council to pay \$100 for the cookies and Brittney Stanley made a second to the motion.
6. Michael Stephenson reported on Pastapalooza. Silver Spoon is our annual caterer for the event. The cost is \$9.00 per order and it includes spaghetti and bread for two. We will charge \$15.00 per order and each order has the option of chicken or regular spaghetti. The cutoff time is March 01, 2021. Pick-up is on March 09 from 5-6pm. The order will be placed on marketplace and this is set up ready to go. Jennifer Willis made a motion to have the event and Venus Lillis made a second to this motion.
7. There was a discussion on the parking places for "Employee of the Year" and "Employee of the Month." The consensus is to eliminate these but this discussion was tabled.
8. The Big Event was approved for 2021. Michael Stephenson asked that we help promote this event. There was also a discussion on how staff could contribute to service projects on campus.

NEXT MEETING: March 09, 2021

MEETING ENDED: 10:35 AM