

Monthly Meeting Minutes

DATE: 10.13.2020

LOCATION: Online through Zoom

ATTENDING: Michael Stephenson, Jennifer Willis, Joni Millican, Norma McCormick, Dustin Nix, Sydney Custer, Angela Gideons, Jim Bynum, Emily Newsome, Venus Lillis, Samantha Stanley, Brittney Stanley

ABSENT: Jennifer Carrillo, Ambrosia Roach, April Johnson, Kristy Whisenhunt, Jennifer Davis

MEETING BEGAN: 10:04AM

AGENDA ITEMS

1. Michael Stephenson led a discussion on the Halloween Costume Contest. Staff Council will partner with FYE and have a fashion show costume contest. The date is scheduled for October 30.
2. Angela Gideons led a discussion on starting a Department Spotlight. This spotlight would focus on a specific department monthly. They would share what the department takes care of, each department member's role, and any personal information that they would like to highlight. It was requested that we look at larger departments, such as Enrollment Services, and divide them into sub departments for the spotlight. Angela Gideons, Jennifer Willis, Samantha Stanley, and Jim Bynum are to take the lead in putting together the survey to send to each department.
3. Jennifer Willis gave a report from the ERA Committee. To include part time employees in our service awards, it would be a very taxing process as this is calculated by hand. The ERA committee is to obtain a list of all part time employees and create a video for these in recognition. There was one nominee for the "Caught Your Soaring" award in August and this will be awarded as soon as possible. Jennifer Willis also led a discussion on staff recognition. A survey will be built to find out what staff would like to see as part of the recognition for awards (certificate, ink pen, jeans day, etc.). After a discussion amongst the council it was decided to make the question an open ended question and give examples to help staff give ideas. With this survey, we will ask for birthdays and work anniversaries to update our list.
4. We are now gearing up for the Rising Eagle and Staff Excellence Awards. The survey will be open this week on the Staff Council website and information will be in the Need to Know.
5. The September minutes were provided by Jim Bynum via email. Angela Gideons made a motion to adopt and Dustin Nix seconded the motion.

NEXT MEETING: November 10, 2020

MEETING ENDED: 10:32AM