

# December Meeting Minutes

**DATE:** 12/14/2021

**LOCATION:** Texar Room & Zoom

**ATTENDING:** Venus Lillis, Sydney Custer, Dustin Nix, Courtney Thomas, Brittany Stanley, Chrissy Gonzalez, April Johnson, Jim Bynum, Joni Millican, Mitchell Parker, Kristie Avery, Emily Newsome, Celeste McNeil

**ABSENT:** Jennifer Davis, Samantha Armstrong, Ambrosia Dodson, Susan Gleason,

**MEETING BEGAN:** 11:05

## **MEETING ITEMS:**

1. November meeting minutes - Sydney approves, Jim seconds.
2. Candy Grams – Joni reports 69 Warm Wishes, 93 Holly Jolly, 53 Holiday Mugs as of this time. We will keep open until 11/15/21 by 5:00pm. Jim is handling all the mugs. We will do valentines grams as well since it appears that the Christmas grams are successful.
  - a. Distribution – will be the morning of the holiday party – Courtney, Joni, Kristie will help distribute, anyone else can email Venus.
3. Had the opportunity to sponsor tree downtown at Crossties, Emily did a wood burn ornament for the tree, several others went and helped to decorate.
4. Bowling event – turned out very successful, participants had a lot of fun
5. Movie event – can't do December because theatre was booked, looking at January for possible gathering there. It must be on a Monday because that is the only day of the week that we can use the facility at night after work is that day, 30 people are the minimum and maximum for payment, we pay for 30 people no matter what.
6. Updates on the costume and office decorating for the Christmas contest
  - a. There have been no sign ups yet for either however judging for the costumes will be done at the party. For the offices, we may need to just walk around, and judge based on who has decorated their office.
  - b. Prizes will be bookstore gift card and festive trophy for costume, possibly will do the lunch downstairs for the office.
7. Snack Bowls – only once a month right now, but it will increase to at least twice a month as we get more money. Each meeting we will need to distribute snacks to our offices. Snacks will be brought to the meeting, and we will distribute accordingly.
8. Recognition to student workers – use “Caught You Soaring”
9. Staff Shoutouts – start to get them out a few at a time and then see if we can get more to come into Courtney. Venus will check with HR to see who is new and we will get their information.

10. Staff Council meeting is now in the Need to Know, we will post it every month now and April will try to find a better room than TEXAR that has more video and audio capabilities.
11. Work anniversaries – pictures will be taken at the time the card is given. Brittany will deliver on the day that is their actual anniversary and we need as many staff council members as possible to attend.
12. Recognition for the passing of TAMUT employees – maybe we can do the bricks out front of the UC at a discount but are welcoming other ideas. We will investigate this and bring back for the next meeting.

**NEXT MEETING:** January 11, 2022 at 11:00am

**MEETING ENDED:** 11:47