

Provost Council Meeting

Minutes

January 17, 2020

Meeting called by: David Yells, Provost and Vice President for Academic Affairs

Members include: Del Doughty, Gary Stading, Liz Patterson, Teri Stover, Carl Greig, Kelly Coke, Jana Boatright, Shelley Caraway, Barbara Sears, Kathy Williams, David Allard, Craig Nakashian, Mitch Parker, Jennifer Davis, Stacy Glover and Emily Newsome

Members Absent: Kathy Williams, Barbara Sears, and Dr. Stading

Guest: Dr. Green, T Favors, and D Scott

Recorder: Norma McCormick

I. QEP Update Dr. Green

See attached for update.

II. Base Funding Year Toney Favors

Discussion was held regarding our marketing strategies for a base funding year. The goal is to increase credit hours which increases funding for the university. In the past, we have offered jump start courses and marketed certain programs to increase these hours. Toney asked for ideas to increase credit hours and enrollment, so we can market for this strategically. Dr. Yells asked the council to keep thinking about strategic ideas to pose so that the university can make strategic decisions regarding the base funding year.

III. Class Repeats to raise GPA Dana Scott

CBET asked if we had a policy that prevented students from repeating a course that they received an A or B in. The college had a situation where a student repeated a course that they had a B in and received a lower grade. This prevented the student from graduating as they didn't meet the GPA requirements to graduate after receiving a lower grade for the repeated course. Jana stated that our current policy is to take the most recent grade of a repeated course. Discussion was held regarding whether to change the current policy to state that the best grade should count as the final grade for a repeated course. We will continue to handle this on a case by case basis.

IV. PAC Updates Dr. Yells

Our campus is now a tobacco free campus. UPD is currently working on how to enforce this law and what authority do they have to enforce the law. Dr. Yells alerted the council about a situation with the company that built the Patterson Center. During the design phase of the center the company proposed a more expensive design for the foundation of

the center. The engineers said that the university didn't need the more expensive foundation but the company used the more expensive foundation method anyway and now they are wanting the university to pay the bill.

V. Admissions Standards Dr. Yells

Dr. Yells stated that the committee will look at any needed changes to our admission standards. They will meet in the next few weeks.

VI. Missing Grades Dr. Yells

Missing grades took an upward trend from spring of last year. Dr. Yells wants more communication sent out to encourage posting of grades and clearing up error messages so that grades are actually posted. Jana will increase her notices sent out to faculty about this.

VII. Better East Texas Initiative Dr. Yells

The university has a couple of new programs flowing through the approval process. The Bachelor of Mechanical Engineering and the Master's in Social Work programs are in the process of receiving final approvals from the various agencies. We are hoping to start these programs this fall.

Next meeting Friday, February 21, 2020 in the TEXAR room

Provost Council Meeting Update

1. Mini Faculty Collaborative EL Workshop – Conducted January 15 with 7 faculty attending (Kinesiology, Special Ed, Instructional Technology, History, Social Work programs represented). Gaynell Green, Ken Irizarry and Kimberly Murray facilitated. The 3-hour time frame is workable and perhaps will elicit more faculty to participate in the future.
2. Two L-Squared (Lunch-n-Learn) meetings scheduled for Spring – Feb. 20 and April 16 with a light lunch included.
3. Idea for Spring EL Showcase Week of April 20 – Vision for a Student Showcase Week for all major programs to showcase and celebrate student work (e.g. EL projects one morning, Honors project a half day, Engineering Design student projects, Nursing, etc). Location: Eagle Lounge or Eagle Hall depending on construction. Purpose: To bring greater campus awareness to accomplishments of All of our students in one central location; greater publicity to all programs. Set up refreshment table for presenters morning/afternoon (no full lunch).
4. Plans underway for the Chamber of Commerce Breakfast Meeting on-campus Feb. 14 (Friday, 8am). Is campus planning to be an active participant in the program?
5. Formative evaluation of our QEP Progress planned for Summer 2020 (will be a template for the final 5th year evaluation report)

2019-2020 QEP Steering Committee	EL Cadre
David Allard – Faculty Senate President	Vikram Bhadauria
Joan Brumm – Accounting (CBET)	Kevin Ells
Joe Burzynski – Arts and Sciences (CASE)	Gaynell Green
Jaime Cantrell – Arts and Sciences (CASE)	Corrine Hinton
Kelly Coke – Leadership (CASE) and NTCC Campus	Ken Irizarry
Jennifer Davis- International Studies Office	Selena Jeffries
Stacy Glover – Marketing (CBET)	M.D. Kalam
Sheila Moore – Nursing (CASE)	Sara Lawrence
Craig Nakashian – Arts and Sciences (CASE) and Honors	Brian Matthews
Bob Owen – Marketing (CBET)	Kim Murray
Mitchell Parker – Career Development	Angela Sikorski
Elizabeth Patterson – Student Support Services	Chris Sinquefield
Teri Stover – Library	
Abbie Strunc – Education (CASE)	