

Provost Council Meeting

Minutes

October 25, 2019

Meeting called by: David Yells, Provost and Vice President for Academic Affairs

Members include: Del Doughty, Gary Stading, Liz Patterson, Teri Stover, Carl Greig, Kelly Coke, Jana Boatright, Shelley Caraway, Barbara Sears, Kathy Williams, David Allard, Craig Nakashian, Mitch Parker, Stacy Glover, Jennifer Davis, and Emily Newsome

Members Absent: Jana Boatright, Drs. Doughty, Stading, and Allard

Guest: Drs. Green and Matthews **Recorder:** Norma McCormick

I. QEP Update

Dr. Green

See attachment for details

II. PAC Updates

Dr. Yells

The president announced at the town hall that the faculty staff would receive a one-time 2% merit bonus. Hopefully by the end of the year. The university will cut back on all food and promotional purchases starting this academic year. The basketball team will play its first home game this Friday and Saturday. The smoking and vaping policy will be enforced beginning with the New Year. The Biotechnology program will be canceled as we've not had anyone enroll in the program since inception. We are currently offering a teach-out program for the RN to BSN program as well. Christus St. Michael just released a community health assessment and mental health made the top of the list.

III. Summer Calendar

Dr. Yells

Dr. Yells asked if it's necessary to have so many calendars in the summer.

IV. Academic Calendar 2020-21 & 2021-22

Karen Dukes

The presented calendars were approved.

V. Priority Registration Groups

Karen Dukes

The TRIO students and those on probation would like to be able to register with the first priority group if they have meet their requirements.

**VI. Students Enrolling in Off Campus Courses
During Final Semester**

Karen Dukes

The university currently does not allow students to enroll in off campus courses in their final semester per policy. See handout for reference. Jana would like to do away with this rule as she feels that it's a road block for students. Dr. Yells will follow up with the Deans to see how this will affect various stages for the students trying to graduate.

VII. Summer Courses on Campus

Carl Greig

This past summer we only had a few face to face courses on campus which resulted in low student involvement on campus. This presents a burden to the university because we still have to cover expenses for such a small amount of students that we barely break even. Carl would like notification about plans for summer enrollment as the university incurs cost during the summer when enrollment is typically low. This eats up a lot of budgeted funds for such low enrollment. Dr. Yells will collect some face to face data on summer courses and report back to the council.

VIII. Mental Health Training

Carl Greig

Carl is offering the counselors for any mental health training that is needed on campus. The training is an eight hour commitment, so it's an in-depth training session. Contact him to set-up any training that is needed.

Next meeting Friday, November 15, 2019 in the TEXAR room