

# Provost Council Meeting Minutes

April 16, 2021

**Meeting called by:** Melinda Arnold, Provost and Vice President for Academic Affairs

**Members include:** Del Doughty, Gary Stading, Liz Patterson, Teri Stover, Carl Greig, Kelly Coke, Jana Boatright, Shelley Caraway, Kathy Williams, Craig Nakashian, Mitch Parker, Jennifer Davis, Jennifer Willis, Sarah Johnson, Stacy Glover, and Venus Lillis

**Members Absent:** Teri Stover and Stacy Glover **Guest:** Gaynell Green, Dana Scott, Daisy Bates, Jennifer Perez, and Shannon Reynolds **Recorder:** Norma McCormick

- I. QEP Update Dr. Green  
Dr. Green gave a QEP update.
- II. Career Services Presentation Mitch Parker  
Mitch presented a video highlighting Career Services.
- III. NTCC Presentation Kelly Coke  
Kelly gave an overview of the services offered at NTCC.
- IV. AA Faculty Fellow Program Dr. Arnold  
Dr. Arnold discussed this new initiative. This is an opportunity for a faculty member to work in an administrative capacity in academic affairs.
- V. Update on Taskforces Dr. Arnold  
(Taskstream & Scheduling)  
Dr. Arnold discussed these volunteer opportunities. The Taskstream software is expiring soon, and the committee is charged with selecting either a new software or continue using our current platform. The Scheduling Committee is charged with evaluating how we schedule classes.
- VI. Faculty Hiring Dr. Arnold  
We have implemented a new faculty hiring process. The deans and the Provost will be reviewing the requested positions and selecting faculty positions for hiring for the FY 22 academic year.

**Next meeting May 21, 2021 via Zoom.**