



TEXAS A&M UNIVERSITY-TEXARKANA
NEW ACADEMIC CERTIFICATES

EXAMPLE TIMELINE – Spring Start

You want to implement a new certificate program in Spring 2026. To plan for submission of the four steps, please consider the following timeline.

Step	Timeframe	Notes
1	February - March 2025	
2	April - May 2025	
3	June - October 2025	Please note that this step may be completed earlier than the estimated timeframe allowing for Step 4 to occur earlier than expected.
4	October – November 2025	Please note that this step may be completed earlier than the estimated timeframe allowing you to admit and enroll students earlier than expected.

Application for Admission to the university for the 25-26 academic year opened, August 2024. Since the certificate is potentially approved so close to the program start semester, you will experience a short recruitment period and small volume of applicants.

Admit and Enroll Students December 2025*

Classes begin January 2026

**To allow more time for recruiting, admitting, and enrolling students for your program, you may need to delay your implementation semester to the following summer or fall semesters.*

EXAMPLE TIMELINE – Fall Start

You want to implement a new certificate program in Fall 2026. To plan for submission of the four steps, please consider the following timeline.

Step	Timeframe	Notes
1	September – October 2024	
2	November 2024 – January 2025	
3	February - May 2025	Please note that this step may be completed earlier than the estimated timeframe allowing for Step 4 to occur earlier than expected.
4	June - August 2025	Please note that this step may be completed earlier than the estimated timeframe allowing you to admit and enroll students earlier than expected.

Application for Admission to the university for the 26-27 academic year opens, August 2025.

Begin Admitting and Enrolling Students December 2025.

Classes begin August 2026

PLANNING TIMELINE

Use the template below to plan the new certificate program proposal process.

Step	Timeframe	Notes
1		
2		
3		
4		