TEXAS A&M UNIVERSITY-TEXARKANA

NEW DEGREE PROGRAMS

PROCESS MAP

The Faculty Member proposing the new degree program is responsible for completing the content of each step unless otherwise indicated. This process has an approximate timeline of 2-3 years.

Notification

1. New Degree Program Notification (7 days)
   a. *Creates a ticket in TeamDynamix under Institutional Effectiveness, Research, and Planning (IERP).*
   b. *IERP sets a meeting.*

TAMUT Approval Recommendation

2. TAMUT Approval/Recommendation (2 months)
   a. *Completes form and template.*
   b. *Obtains the approvals/recommendations from the internal university constituents at monthly meetings. Uploads the completed form and template to the TeamDynamix ticket.*
        i. *Program or Division home (approval)*
        ii. *College Curriculum Committee (approval)*
        iii. *College/School (approval)*
        iv. *Faculty Senate Curriculum Committee (recommendation)*
        v. *Faculty Senate (recommendation)*
        vi. *Notifies IERP of decision from Faculty Senate via TeamDynamix ticket*
        vii. *Provost (approval)*

TAMUS BOR Approval

3. TAMUS BOR Approval (5 months)
   a. *IERP submits the Program Summary Form to TAMUS Board of Regents.*
   b. *TAMUS notifies TAMUT of approval.*

THECB Approval

4. THECB Approval (7 months)
   a. *TAMUS submits the form and template to the THECB.*
   b. *THECB notifies TAMUT of decision.*

SACSCOC Approval

5. SACSCOC Approval (4 months)
   a. *IERP submits the prospectus to SACSCOC portal.*
   b. *SACSCOC notifies TAMUT of decision.*

TAMUT Campus Notification

6. TAMUT Campus Notification (2 months)
   a. *IERP sends an email to the President, Vice President for Academic Affairs, Assistant Provost, Executive Director for Institutional Effectiveness, Research, and Planning, Multimedia Specialist/Webmaster, Executive Director of Marketing, Vice President for Enrollment Management, Executive Director of Admissions and Recruiting, Faculty Member proposing the New Academic Certificate Program, Division Chair of the New Academic Certificate Program, Dean of the New Academic Certificate Program, Registrar, Assistant Registrar, Catalog & Curriculum Coordinator, and Coordinator of Community College Pathways and Articulation.*
   b. *TAMUT units work with faculty to implement new degree program.*